



## Ebenezer Lutheran Church Nursery Policies

- Two adults will be present at all times: two paid nursery workers or one paid nursery worker and a church member volunteer. Both of these adults will have completed the child protection policy training.
- Nursery Workers will prepare the room for arrival of children and clean the room before departure at the end of worship service. Nursery workers will follow posted cleaning guidelines.
- Nursery workers (paid staff member and volunteers) will be knowledgeable of all nursery policies and guidelines. Nursery policies and volunteer duties will be made available to volunteers via church web site and hard copy placed in the nursery for easy referral.
- Infants and one year olds are welcome to the nursery during the Sunday School hour from 9:45 until 10:45AM. There is a Sunday School class available for 2 and 3 year olds.
- Newborns and toddlers through age 3 are welcome to the nursery during both 11 AM worship services.
- Parents are required to sign children in on the provided form and give all pertinent information to the nursery workers, including allergy information and special instructions.
- Parents will be provided with a pager so that the nursery workers can reach them during the service, should the need arise.
- Children who are sick will **NOT** be permitted to remain in the nursery for the health of the other children and the nursery workers. If symptoms such as fever, cough, nausea, congestion/severe runny nose, diarrhea, or vomiting are present at drop-off or become obvious during the worship service, the parent will be asked to pick up his/her child immediately.
- Parents must leave a bag with necessary supplies for their child. Parents are required to label all belongings (diaper bag, cup, bottle, etc.)
- Only parents or an adult designated by the parent may collect the child from the nursery. The child will **NOT** be released to a sibling or any other person.
- Parents will be asked to volunteer occasionally in the nursery so that the nursery is properly staffed. If a parent has not completed the child protection policy training, he/she may contact Diane Oliver in the church office (803-765-9430) to sign up for the next available training session.